



Berriedale & Dunbeath

COMMUNITY COUNCIL

Minutes for 2nd September 2024 at 7.30pm at Dunbeath Community Centre

1. WELCOME

a. **Attendance:**

Community Council: Angus MacInnes (Chair), Francis Allan (Vice Chair), Jenna Irvine (Secretary), Donna Mathieson (Treasurer), Michael Sutherland, Neil Buchanan, Mike Andrew Bailey, Andrew Jarvie (Cllr)

Members of the Community: John Gunn, Winifred Sutherland

b. **Apologies:**

Community Council: None

c. **Non-Attendance**

Community Council: Graham Martin Royal

d. **Conflicts of Interest**

Community Council: Neil Buchanan - Pylons

2. OPENING REMARKS

AMacI welcomed everyone to this evenings meeting.

3. APPROVAL OF MINUTES

Minutes were approved by Neil and seconded by Mike

4. POLICE

a. **Police Report:** No Police report has been sent this month.

b. **Speed Display Sign:** NB stated there has been no further updates.

5. COMMUNITIES & PLACE

a. **Dunbeath Playpark:** Work has been complete and grand opening event is on 7th September 2024. MB stated parents from Dunbeath Primary have approached him to ask if a fence will be installed to enclose the park. JI and FA stated the area has always been open plan and that Dunbeath Community Centre will be looking into this, however there is no indication of when.

b. **Dunbeath Strath – Grass Cutting** - The strath has now been maintained by Matt Dent and the community payback team. The path to Broch was not cut this year. – to be removed until next year.

c. **Dog Signage** – BDCC have enough funds to cover the costs of purchasing these signs. JI to enquire how to order and pay by cheque

d. **Cooper's Path:** Awaiting meeting with Savills. It was agreed for a meeting during the day and those available will attend. JI to contact Charlotte.

e. **Phone Box & Interpretive panels – Dunbeath Harbour:** NB has ordered a UV panel for inside the phone box which will prevent notices fading. No further update on moving phone box. No further progress with interpretive panels.

f. **Highland Local Place Plan (LLP):** AMacI had attended a LLP Planning & Climate Action meeting, this was mainly focused on Thurso area. It was agreed that we would submit a plan that focuses on the attention to roads, paths, drains, harbours, bus shelters, verges, cemeteries, overgrowth blocking views at junctions.

6. EDUCATION & LEARNING

7. HEALTH & SOCIAL CARE

- a. **Defibrillator at Dunbeath Surgery:** This is the responsibility of BDCC. New pads and battery is needed. JI to email Liam Clancy to enquire applying to discretionary budget.

8. INFRASTRUCTURE, ENVIRONMENT & ECONOMY

- a. **Planning Applications:** No applications received for BDCC area.
- b. **Road Department:**
 - **Portormin Rd Barrier:** JI has received contact details for Joanne Sutherland for this department. An email has been sent requesting an update.
 - **Braemore Road:** As above.
 - **Kerbing Old Brae:** As above.
 - **Land Drains –** As above.
- c. **Harbour Department:**
 - **Dolos & Gabion Baskets:** JI has received contact details for David Seddon for this department. An email has been sent requesting an update.
- d. **Newport Bus Shelter, Bus Shelter Lighting, Seating & Glass:** JI has received contact details for Don Henderson for this department. An email was sent for an update and Don replied thinking the works have been completed. It was confirmed at meeting that the works on Newport shelter has not been complete. Don updated HC is looking into a new contractor for bus shelters, which will address panels, seating and lighting. JI to let Don know Newport is not complete.
- e. **Dunbeath Sign south side A9 bridge:** No response from BEAR Scotland, Jenna has contacted again and highlighted the footpath on bridge needs swept.
- f. **Knockinnon Windfarm:** No update available

9. PERFORMANCE & GOVERNANCE

- a. **Distribution of minutes:** Our current system of uploading draft minutes to the website and then removing to upload approved minutes is becoming very time consuming. It was agreed that minutes would be uploaded once approved at BDCC meeting. A draft copy of minutes can be sent out to those who wish to be added to a mailing list.
- b. **Association of Caithness Community Councils:** JI has been contacted by the chair Alastair Ferrier. They had an incorrect address for BDCC and was unable to contact us. We were invited to the previous meeting, however due to this being late notice no one from BDCC was able to attend. We are now included in group emails and will be sent details of the next meeting.
- c. **Email address on HC website:** This is still showing as incorrect. JI to highlight to Liam Clancy. It was suggested to also contact Alison Clark.

10. PROPERTY & HOUSING

11. RESOURCES & FINANCE

- a. **Financial Statement:**
 - **BDCC:** Circulated, no recent activity
 - **Xmas Lights Committee:** No update provided. It was stated they are holding a meeting on Friday 6th regarding future of committee. BDCC to promote this meeting on social media.
- b. **Future Funding Streams:** The following streams were highlighted – Halsary Fund (adjoining areas),

12. CORRESPONDENCE

- a. **Dunbeath Estate –** The Estate emailed to inform of a temporary bridge closure on Dunbeath Strath following an inspection.
- b. **LLP –** Invitation to LLP Planning and Climate Action meeting – was circulated to BDCC members

- c. **BEAR Scotland** – Information of scheduled works on Kessock Bridge
- d. **Dunbeath & District Centre** – Circulation of newsletter, was sent to all BDCC members.

13. ANY OTHER BUSINESS

- a. There is still erratic over-taking on A9 bridge through Dunbeath despite new road markings
- b. Issue with littering at Dunbeath Mill carpark
- c. Playing fields in Dunbeath, HC should be cutting every two weeks. HC has not cut this area in 3-4 weeks. AMaCl to follow this up.
- d. HC website shows BDCC Sept meetings are to be held in Berriedale – JI to update

14. ACTION LOG: This was updated.

15. DATE OF NEXT MEETING: 7th October 2024 at 7.30pm in Berriedale Portland Hall.

Meeting closed at 8.35pm

ACTION LOG

Action	By Whom	Date Added	Update from meeting
Contact Highland Council re road repairs, barrier repair and sign for Braemore Road, Old Brae Kerbing	Jenna	06/11/2023	Ongoing
Contact Highland Council harbour department re Dunbeath Harbour dolos and gabion baskets	Jenna	08/01/2024	Ongoing
Contact BEAR Scotland regarding site for speed sign	Neil	08/01/2024	Ongoing
Contact Highland Council about extensive flooding	Jenna	08/01/2024	Ongoing
Contact BEAR Scotland re A9 bridge sign	Jenna	05/08/2024	Ongoing
Cooper's Path – Dunbeath Estate arrange meeting	Jenna	05/08/2024	Ongoing
Phone box to be moved	Angus	05/08/2024	Ongoing
Interpretive Panels – Dunbeath Harbour	Neil	05/08/2024	Ongoing
Bus Shelters – Newport repair, Dunbeath panel repair, lighting & seating – update Don Henderson	Jenna	02/09/2024	
Enquire how to pay by cheque for Dunbeath Strath re dogs on lead and dog poo bags.	Jenna	02/09/2024	
Maintenance of overgrowth on Dunbeath Strath – Angus to contact CPS Apr & Aug 2025.	Angus	02/09/2024	
Dunbeath Surgery – Defibrillator – Email Liam Clancy re discretionary budget	Jenna	02/09/2024	
Email Liam, Phil and Alison Clark re email address and Berriedale meeting	Jenna	02/09/2024	
Grass cutting Dunbeath Playing Fields	Angus	02/09/2024	